

HORSHAM DENNE NEIGHBOURHOOD COUNCIL



Minutes of the meeting held on Thursday 20th September 2018

The Church Lounge, London Road Methodist Church,
London Road, Horsham.

Item	Detail
1	Meeting Opened at 7.00pm and Welcome from the Chairman
2	Attendance and apologies for absence: Attending – HDNC: Chair - Trudie Mitchell, Gianni Lozzi, Nigel Hillpaul, Judy Pounds, Christine Osborne Clerk – Sara Doy HDC Cllr. David Skipp (arrived 7.45pm) WSCC Cllrs. Morwen Millson, Nigel Dennis (arrived 8.15pm) Apologies – HDNC: Ian Botting, Rodger Whitefield, Godfrey Newman; HDC Cllr. Peter Burgess
3	Declaration of Members' Interests Trudie Mitchell – Horsham Blueprint
4	Approval of Minutes from last meeting (16.8.18). The minutes were approved by NH and seconded by CO.
5	Matters arising from last meeting and Action points Action points outstanding: Item 11 - GN to suggest suitable locations for benches. Item 12 – MM to check regarding Town Centre Maintenance Meeting; MM to check pavement near Bus Station.
6	Chairman's Report <u>Meetings attended:</u> 17/08/2018 Walkabout with Neighbourhood Wardens (see 8.11) 29/08/2018 Horsham Park Visit (see 8.9) 31/08/2018 West of Horsham (see 8.4)

	<p>11/09/2018 Horsham Unlimited – Cancelled. TM commented that there had been no quorate meeting since November. ACTION: TM to contact Gill Buchanan.</p> <p>17/09/2018 HALC – attended by IB (see 8.13)</p> <p><u>Future Meetings</u></p> <p>25/09/2018 Blackbridge Lane Walkabout with Morwen Millson 26/09/2018 HDC Neighbourhood Planning Conference 01/10/2018 NC Chairs’ Quarterly Meeting with Adam Chalmers and Jonathan Chowen 09/10/2018 Town Centre Walkabout 18/10/2018 Wardens’ Steering Group (ACTION: SD to check IB can attend)</p>
7	<p>Clerk’s Report</p> <p><u>Newsletter:</u> SD obtained 3 quotes for printing the newsletter and the cheapest was The Printed Word at £294, which was approved by members. The printed newsletters were collected on 7th September and SD’s son has delivered 1187 letters so far. He is now at College so will deliver the newsletters mainly at the weekends and Berkeley’s have agreed to deliver the letters on the Highwood Development.</p> <p><u>Polling Station Review:</u> On behalf of HDNC SD submitted a comment that some HDNC residents in the Holbrook No.3 Millpond polling area would be required to vote at The Holbrook Club which is in the NHPC area and therefore outside of the HDNC area. The following response from the Electoral Services was received: The electors in this polling district have voted at The Holbrook Club since 2013 so there is no change. They would be voting in a polling station within the correct district ward. This also happens in other areas where there is no suitable hall in the polling district concerned.</p> <p><u>Horsham Fire Station Relocation Consultation:</u> On behalf of HDNC SD submitted the following comment: HDNC fully supports the proposal for the land which has been unused for about 10 years. We also support the proposal for a satellite station to serve North Horsham. However we are concerned that the space allocated for parking may not be adequate, but understand that a planning application would be submitted. We also request further information regarding the height of the building required to facilitate high-rise training.</p> <p><u>Police Contact Centre visit:</u> SD circulated details of an invitation to visit the Police Contact Centre in Lewes. TM, GN, RW and CO have expressed interest. SD is waiting to hear what dates will be available.</p>

	Reports from Members:
8.1	<p>Finance</p> <p><u>Monthly report:</u></p> <p>Balance at 17.8.17: £6518.43 Less payments: WSCC Clerk's August salary £320, The Printed Word for printing the Newsletter £294.00 Leaves balance at 19.9.18: £5904.43</p> <p><u>Hall Hire:</u> Members were consulted by e-mail and agreed the increase in the cost for hire of the meeting room</p>
	<p>Section 106 and CIL</p> <p>Nothing to report.</p>
8.3	<p>Planning</p> <p><u>19, Richmond Road DC/18/1746:</u> Discussion continues with further objections from residents and a rebuttal from the applicant's agent. To date HDNC has had no response to the questions raised in our objection. ACTION: SD to chase up a response from the Case Officer.</p> <p><u>Signage Swan Walk Car Park DC/18/1774:</u> An objection was submitted regarding the size of the proposed banner, the green nature of Albion Way and the potential to set a precedent for other advertising in this location.</p> <p><u>Signage Everyman Cinema DC/18/1509:</u> As the proposal for a vertical sign facing the Carfax has been removed from the amended application HDNC has withdrawn its objection.</p> <p><u>Hadman's Close DC/18/1531:</u> The application for an infill house on the green has been withdrawn.</p> <p><u>Novartis Site:</u> Alternative suggestions proposed by HDNC members for a working name for the development were submitted to WSCC.</p> <p>Members have been invited to the public consultation event on 26th September.</p> <p><u>93, Longfield Rd DC/18/1809:</u> Members have concerns regarding the impact of the extension on parking for 93 and 91 due to the shared driveway. SD emailed the Case Officer to query accessibility and is awaiting a reply.</p>

8.4	<p>West of Horsham Development</p> <p><u>Ambulance Access:</u> There have been problems with ambulance crews unable to open the Hills Farm Lane gate to allow emergency access. However both HDC and Berkeley's have confirmed that SECAMBS has the necessary code information but is not telling the crews.</p> <p><u>Site Visit 31/08/2018:</u> Notes have been circulated to members but have not yet been confirmed by Berkeley's.</p> <p>Main points were regarding improved signage required for the footpath diversion to allow work to take place on the new access road; and also for redirecting vehicles still trying to access Highwood from Hills Farm Lane.</p>
8.5	<p>Community Services – Youth</p> <p><u>Horsham Matters Youth Provision:</u> Prior to the meeting JP emailed members with an update on the Horsham Matters contract and forwarded the Quarterly Report from Dan Fairchild, the Youth Projects Manager.</p> <p>The next Meeting with Horsham Matters, HDC and the Neighbourhood Councils is 24th September. JP raised concerns regarding the recent changes to management and the apparent focus on mental health and 'social services' type support for individuals. Horsham Matters has a Vision Statement but JP is not sure that the new management is aware of it, or that funding is being directed in the best way. NH and GL commented on the low numbers of young people involved in the current activities. NH asked if more use could be made of voluntary work, apprenticeships and sponsorships from local businesses.</p> <p>MM expressed concern commenting that WSCC social services should be responsible for targeted work e.g. helping children experiencing difficulties, and Horsham Matters should deal with the generic Youth work.</p> <p>ACTION: JP to forward information to MM.</p> <p>JP will request a copy of the Action Statement and will suggest holding a meeting with the other Neighbourhood Council Youth Provision representatives and HDC.</p> <p>ACTION: JP to contact HDC.</p>
8.6	<p>Community Services – Older People</p> <p><u>Mobility Scooters:</u> CO received a reply from Tesco Customer Services responding to her question about insurance cover for customers using Tesco's mobility scooters in their shops: there is no provision from Tesco.</p> <p>TM suggested that CO forward the information to the Horsham District Older People's Forum.</p>

	<p><u>Horsham District Older People's Forum Meeting 29th August:</u> GN attended and will report back at the next HDNC meeting.</p>
8.7	<p>Highways and Transport</p> <p><u>Hospital Car Park:</u> The trial reversing the exit and entrance took place at the end of August and appears to have been successful. We await the next steps to be taken to achieving a permanent change.</p> <p><u>Blackbridge Lane:</u> It was decided to reschedule the visit to check parking and speeding issues to during the school term so MM and TM will meet on 25th September.</p> <p><u>Wimblehurst Road:</u> The planned meeting to discuss existing and potential problems between WRRRA and WSCC has been cancelled at the request of WSCC, pending the outcome of the Novartis public consultation.</p>
8.8	<p>Communications</p> <p><u>Facebook:</u> NH said that RW is considering setting up the Facebook page again, rather than changing the existing format.</p>
8.9	<p>Park/Countryside and Leisure</p> <p><u>Park Visit 29/08/2018:</u> TM attended a walkabout with Evan Giles and a representative from the Friends of Horsham Park, notes have been circulated.</p> <p>The main discussion concerned the entrance from North Street (near the bus stop) to the open grass area (used by the ice rink). The vegetation is very overgrown and obscures the entrance, as well as creating an unwelcoming atmosphere along the pathway. Improvements will require considerable work and probably public consultation as it will alter the aspect from the cottage facing North Street.</p> <p><u>Rats:</u> A communication has been received from HDC about actions taken to try to solve the problem but conditions this year have been in the rats' favour for feeding and breeding. Some open litter bins have been replaced by lidded bins, intensive baiting will take place and visitors will be asked not to leave litter on the ground.</p>
8.10	<p>Emergency Plan</p> <p>Nothing to report</p>
8.11	<p>Police / Neighbourhood Wardens</p> <p><u>Walkabout with Neighbourhood Wardens 17/8/18:</u> TM met the wardens to visit possible</p>

	<p>problem areas in Denne, on foot and by car; and introduced them to management at Highwood.</p> <p><u>Neighbourhood Warden Report for August/September:</u> A report of activities has been circulated to members and seems to cover all three Neighbourhood Council areas fairly and comprehensively.</p> <p><u>Sussex Police Bulletin:</u> JP commented that the Bulletin mentioned there would be an increase in Police Officers in the Sussex area.</p>
8.12	<p>Town Centre</p> <p><u>Bishopric Illegal Parking:</u> TM received an email from Mandy Cracknell providing information that in the last six months the Parking Wardens, have patrolled the Bishopric 321 times and issued 22 tickets to vehicles parked outside the KFC. There is no grace period for this location, as loading and unloading is prohibited.</p> <p><u>Parking in the evening:</u> JP said it is not clear where it is possible to park in the evening as some car parks close earlier than others.</p> <p>ACTION: SD to check HDC.</p> <p><u>CPZ:</u> NH commented that there is confusion over when the new Zone A parking times are to be implemented i.e. 9am to 9pm. HDC visitor parking permits have not been updated. MM thought that the change was already actioned.</p> <p>ACTION: MM to check.(See item 12)</p> <p><u>Dukes Square:</u> TM received an email from HDC which mentioned that while Pirie's Place Car Park is closed extra parking would be provided in Dukes Square. TM queried if this included daytime parking as it is permit parking only.</p> <p>Cllr. Skipp confirmed that parking would only be available in the evening from 6pm onwards and at weekends (3 hours maximum). The charges would be the same as the Denne Road carpark, and this would probably be a permanent arrangement.</p>
8.13	<p>HALC /CLC</p> <p><u>HALC Meeting 17th September:</u> IB attended the meeting. His notes and the minutes will be circulated.</p>
9.	<p>HTCP</p> <p>SD advised that the AGM is on 10th October.</p>
10.	<p>Horsham Blueprint Neighbourhood Forum</p> <p><u>Blueprint AGM 15/09/2018:</u> CO attended on behalf of HDNC and reported that the meeting</p>

	<p>was poorly attended. As yet TM has not had time to speak with the Blueprint steering group to find out their views on how to go forward.</p>
11.	<p>Members' Questions and Comments</p> <p><u>Apologies from NH:</u> NH gave his apologies for the next two or three meetings as he will be incapacitated following an operation.</p>
12.	<p>Reports from District and County Councillors</p> <p>WSCC Councillor Morwen Millson:</p> <p><u>Denne Road:</u> MM received a complaint from a resident of Old Denne Gardens regarding traffic and lorries not realising that Denne Road is a 'no through' road and having to turn round. The resident asked if Highways could provide clearer signage to emphasise that drivers need to turn right at the East Street/Albion Way traffic lights. The problem is possibly caused by Sat Navs. MM also received a complaint about speeding in Denne Road and wonders if temporary 'Slow Down' signs such as those used in Comptons Lane would help. HDNC could request the signs.</p> <p>ACTION: MM to forward information on signage.</p> <p><u>County Council Budget issue:</u> MM advised that a lot of the budget is used on social care, for children and adults with special needs and the elderly. The Government cut £145million over the last eight years and will need to cut the same amount over the next four years. MM raised the issue of proposed cuts to grants for housing support which would badly affect the YMCA, Saxon Weald, Women's Refuges, Crawley Open House etc. and may force some organisations to close. The Health and Adult Care Committee will be discussing the issue and making a decision in November. The amount of money needed for social care has an adverse impact on funding available for general usage such as highways and libraries. MM suggested everyone should write to their MP.</p> <p><u>Grass Cutting:</u> This has recommenced.</p> <p>WSCC Councillor Nigel Dennis:</p> <p><u>Gatwick Bus:</u> This is now running 24 hours and the journey to Horsham takes approx. 45 minutes.</p> <p><u>CPZ Zone A change:</u> ND confirmed that the new hours are not being implemented. The signs were changed and the new restrictions should have come into effect but residents have said that it is not being enforced. ND has contacted Miles Davey but has not had a response to date. (See item 8.12)</p>

	<p><u>Novartis Site:</u> ND has heard that the name Holbrook Business Park is to be used but is not in favour. TM commented that HDNC agreed with ND and that the name could be confusing as the site is not automatically associated with the Holbrook area.</p> <p>HDC Councillor David Skipp:</p> <p><u>Comprehensive Infrastructure Package:</u> The HDC Cabinet has signed an agreement with WSCC to produce this package which will include the Horsham Town Vision, Hurst Road rationalisation, Novartis Site etc. DS was surprised to hear that there are potentially 2400 new residences planned in the Horsham Town area (excluding developments in North Horsham and Southwater) which includes converting commercial properties to residential e.g. Holmes Park, Horsham Gates. ND said this would also include any development in Hurst Road.</p> <p><u>Forward Plan:</u> The Cabinet is to discuss selling off Council Assets at a meeting on 22/11/18.</p> <p><u>Dukes Square Parking:</u> See item 8.12</p>
13.	<p>Meeting closed at 8.35pm</p> <p>Next Meeting: 18th October</p> <p>Apologies in advance from NH.</p>